

**Coventry City Council**  
**Minutes of the Meeting of Coventry Health and Well-being Board held at**  
**2.15 pm on Monday, 27 November 2017**

Present:

Board Members:

Councillor Caan (Chair)  
Councillor Duggins  
Councillor Taylor  
Stephen Banbury, Voluntary Action Coventry  
Dr Adrian Canale-Parola, Coventry and Rugby CCG (Deputy Chair)  
Professor Guy Daly, Coventry University  
Ben Diamond, West Midlands Fire Service  
Liz Gaulton, Acting Director of Public Health  
Andrea Green, Coventry and Rugby CCG  
Andy Hardy, Chief Executive, University Hospital Coventry & Warwickshire  
Ruth Light, Coventry Healthwatch  
John Mason, Coventry Healthwatch  
Professor Caroline Meyer, Warwick University  
Richard North, West Midlands Police  
Gail Quinton, Deputy Chief Executive (People), Coventry City Council  
Martin Reeves, Chief Executive, Coventry City Council  
Justine Richards, Coventry and Warwickshire Partnership Trust

Other Representatives:

Matt Gilkes, Coventry and Rugby CCG  
Brenda Howard, Coventry and Warwickshire STP  
Kristi Larsen, Coventry and Warwickshire STP

Employees (by Directorate):

People I Bowering, J Lynch, R Nawaz, C Ryder

Place L Knight

Apologies:

Councillor F Abbott and E Ruane  
Simon Gilby (represented by Justine Richards)  
Sharon Goosen (represented by Richard North)

## **Public Business**

### **25. Declarations of Interest**

There were no declarations of interest.

## 26. **Minutes of Previous Meeting**

The minutes of the meeting held on 16<sup>th</sup> October 2017 were signed as a true record. There were no matters arising.

## 27. **Chair's Update**

The Chair, Councillor Caan, provided the Board with a progress update on a number of matters, since the last meeting.

The Board were advised that the Combined Authority physical activity strategy, West Midlands on the Move, was launched on 16<sup>th</sup> November. The strategy was aimed at boosting the wellbeing of people in the West Midlands region and had been developed by a working group with officers from the 7 local authorities, 3 county sports partnership and Public Health England. The next steps would be for each local authority to think about its offer to help deliver the strategy.

The Board was jointly leading work on the Domestic Violence and Abuse strategy alongside the Police and Crime Board colleagues. The Strategy would focus on domestic violence and abuse, including honour-based violence and forced marriage. The Board were advised that consultation was currently underway on the key priorities of the strategy and that the final Strategy would be submitted to the Board for sign off.

The Chair reported that he had met with the Chairs of the Safeguarding Boards and the Police and Crime Board and discussed the Modern Slavery Policy. The Policy had been developed by the West Midlands PVVP (Prevention of Violence Against Vulnerable People) and the 7 metropolitan authorities were being asked to sign up to the Policy. The draft Policy would be submitted to the Board for consideration in the new year.

The Board were advised that a Joint Coventry and Warwickshire Health and Wellbeing Development session had been arranged for 13<sup>th</sup> December at Northgate House in Warwickshire.

## 28. **Children and Adolescent Mental Health Service (CAMHS) Transformation Plan - Year 2 Refresh**

The Board considered a report seeking endorsement of the refreshed Child and Adolescent Mental Health Services (CAMHS) Transformation Plan.

'Future in Mind' was published in March 2015 by the Department of Health and NHS England and set out a series of proposals to improve outcomes for children and young people with mental health problems, emphasising the need for joined up provision and commissioning.

NHS England agreed that access to the new funds for children and young people's mental health announced in the Autumn Statement 2014 and Spring Budget 2015, would follow the development of local Transformation Plans to describe how the national ambition could be translated and delivered locally over a period of 5 years.

Coventry and Warwickshire developed a joint plan that was submitted in October 2015, and subsequently assured by NHS England, which secured the release of £878k funding annually for Coventry and Rugby, recurrent for 5 years.

The Board were advised that the Plans had now been in place for two years and each local area was required to refresh their Plan to demonstrate to NHS England the progress being made, that funding was being spent as intended and to provide evidence on how services were being transformed. The refreshed Coventry and Warwickshire Plan was submitted to NHS England on 3<sup>rd</sup> November for assurance and it was noted that the assurance rating from NHS England was still outstanding. On receipt of the assurance rating, the Plan would be published.

The report set out the seven key strategic priority themes for the Coventry and Warwickshire CAMHS Transformation Plan, along with the challenges the Plan had to address. It also provided an update on progress against each priority during year two of the plan.

For year three, the focus of the Plan for Coventry included:

- Publication of the plan online, once it had been assured by NHS England.
- Accelerating the progress towards achieving a core and stable workforce to deliver core CAMHS and transformation priorities.
- Achieving and maintaining consistent access and waiting times standards for follow up appointments.
- Implementation of the revised Autism Spectrum Disorder pathway and delivery of additional assessments
- Developing a crisis care response and pathways for young people who may require specialist treatment beds as a priority, with the aim of supporting more young people in the community, preventing admission and supporting timely discharge.

The Board sought clarification on the reasons why throughput was measured rather than the outcomes for children and young people with mental health problems, particularly in relation to the impact the service was having on the child's life. The Board were assured that outcomes data was an area that CAMHS were looking to take forward within the Plan and had been highlighted as an area to monitor.

**RESOLVED that:**

- 1. The review of the CAMHS Transformation Plan for year two be noted and the plans for year three be endorsed.**
- 2. It be noted that a refreshed CAMHS Transformation Plan for year three will be brought back to the Health and Wellbeing Board in October 2018.**

## 29. Care Quality Commission Local System Review

The Board considered a report which provided an update on progress in preparing for the Care Quality Commission (CQC) Local System Review, including the expectations of the Health and Wellbeing Board and key timings.

The Department of Health had requested that the CQC undertake a programme of targeted reviews in local authority areas. These reviews were to be exercised under the Secretary of State's Section 48 powers. Coventry was selected as one of the first 12 areas to be reviewed, based on performance against 6 measures.

The review would be wide ranging and take a 'whole system approach'. Each review undertaken by the CQC would focus on how people moved between health and social care, including delayed transfers of care, with a particular focus on people over 65 years old.

The review would seek to answer the question "How well do people move through the health and social care system, with a particular focus on the interface between the two, and what improvements could be made?" The review findings would highlight what was working well and where there were opportunities for improving how the system worked for people using services. Findings would be reported to the Board, with the expectation that a joint action plan be agreed to progress any recommendations made.

The report set out the methodology for the review and indicated that a number of reviews had already taken place and intelligence gleaned through networks about the precise nature and focus of the review process had been helpful. A meeting had taken place on 8<sup>th</sup> November 2017 between senior officers and the CQC officer leading the review, where further clarification was provided about the process and key dates and these were set out in Appendix 1. However, it was acknowledged that these dates may be subject to change. In addition, the report identified the work that had been completed or was underway in preparation for the review.

The Board noted that the following dates, extracted from the timetable in Appendix 1, involved the Board directly:

19 <sup>th</sup> December 2017	Briefing by CQC to system leaders, including the Chair of the Board.
12 <sup>th</sup> January 2018	Deadline for System Overview Information Request submission which required sign off by Chair of the Board.
22 <sup>nd</sup> January 2018	System Leader's presentation to the CQC.
24 <sup>th</sup> or 25 <sup>th</sup> January 2018	CQC to interview the Chair of the Board.
26 <sup>th</sup> January 2018	Initial Feedback from CQC

14<sup>th</sup> March 2018

Health and Wellbeing Board Summit, to include the CQC findings and recommendations and system's response.

**RESOLVED that:-**

- 1. The Board note the forthcoming CQC Local System Review and its methodology.**
  - 2. The Chair of the Health and Wellbeing Board takes overall responsibility for approving submission of the System Overview Information Request response, in consultation with the Cabinet Member for Adult Services and the Director of Adult Services.**
  - 3. The Health and Wellbeing Board members make themselves available, as far as is possible, for attendance at the sessions outlined in the timetable of events along with any requirements for interview as specified by the CQC.**
- 30. Any other items of public business**

(Meeting closed at 2.45 pm)